

# What you need to know about NCMIC's Claims-Made Malpractice Insurance for Naturopathic Doctors

#### Claims-Made Coverage

Claims-Made Coverage: This type of policy provides coverage for claims that are made against you and reported in writing during the policy period or during an extended reporting period. Incidents that result in a claim must occur on or after the retroactive date of the policy and before the policy terminates. Upon termination of the policy, you have the option to purchase an Extended Reporting Endorsement or "Tail Coverage," which will allow claims to be reported for an indefinite period of time, as long as the incident occurred on or after the retroactive date and before termination of the policy.

Retroactive Date: The claims-made policy only covers incidents that occur on or after the policy's retroactive date. The retroactive date is stated on the declarations page and can be concurrent with the effective date of the policy or a date other than the effective date of the policy, upon which you and we agree coverage will be applicable. However, if you purchased an extended reporting endorsement from your current carrier, your prior policy was an occurrence policy or you have had a gap in coverage, the retroactive date will be concurrent with the effective date of the new claims-made policy.

#### **Effective Date of Coverage**

Upon approval of your application, your policy effective date may be no earlier than the day your completed application is received by NCMIC. If you choose to fax or email your application, the earliest effective date will be the day after it is received.

#### **Professional Entity Coverage Options**

- **Shared Limits:** This provides shared limits of liability coverage for the entity for no additional cost.
- **Separate Limits (Group Policy):** This provides separate limits of liability coverage for the entity as well as the insureds listed on the Schedule of Insureds. The premium for this coverage will be 20% of the total undiscounted base premium for each insured listed on the Schedule of Insureds. Important Note: In order to qualify for this coverage, all naturopathic employees, officers, directors, and partners must be insured with NCMIC on a group policy.

## **Application Checklist**

- ✓ Include a copy of your most recent declarations page from your previous carrier.
- ✓ Include a copy of all active licenses/registrations you hold.
- ✓ If coming from a previous carrier, the effective date of the policy must be on or after the cancellation date of your previous policy.

Please completely fill out all areas on the application.

If any areas do not apply, please state, "N/A."



## Request for Claims-Made Malpractice Insurance for Naturopathic Doctors

To help with timely approval of your request for coverage, please complete all questions and provide any additional requested documentation as indicated. If information provided isn't complete, coverage approval may be delayed or rejected. If your answer to any question is "NONE" or "NOT APPLICABLE," please write "N/A."

Application number: **Section A – GENERAL INFORMATION** 1. Name: FIRST LAST MIDDLE INITIAL 2. Designation(s) (N.D., LAc, D.C., etc.):\_\_\_\_\_ 3. Last four digits of your Social Security Number: \_\_\_\_\_ 4. Date of Birth: \_\_\_\_\_/\_\_\_ 5. Gender: ☐ Male ☐ Female 6. Name of Practice: This practice is a: □ DBA (doing business as) □ Legal Entity ✓ If "legal entity," please complete the Request for Professional Entity Coverage Application. 7. Name and address for each location at which you practice, affiliation and percentage of practice: Practice Name: % Address: \_\_\_\_ County □ Owner (percent of ownership %) □ Contract Worker □ Employee ☐ Tenant ☐ Medical director ☐ Home office\* Practice Name: Address: \_\_\_\_ County □ Owner (percent of ownership \_\_\_\_\_%) □ Contract Worker ☐ Employee ☐ Tenant ☐ Medical director ☐ Home office\* Practice Name:\_\_\_ Address: \_\_ State County Zip □ Owner (percent of ownership %) □ Contract Worker □ Employee ☐ Tenant ☐ Medical director ☐ Home office\* \*If applicable, please provide details on the attached Home-Based Office Form. 8. Are you seeking coverage for your practice at all of the locations where you will practice?.....□YES □NO If "No," please explain: Zip Mailing/Billing Address: \_\_\_ Citv County 11. Office Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_ Home/Cell Phone: ( \_\_\_\_\_ ) \_\_\_\_ \_\_\_\_\_ Website Address:\_\_\_\_\_ 12. Email Address: \_\_\_ Your email address will never be sold. It will be used to send you important notices. 13. Name of institution where you received your naturopathic training:\_\_\_\_

S	ection A – GENERA	AL INFORMAT	ION (continued)				
14.	Graduation Date:/	/ Origir	nal License/Registratio	on Date: /	_/		
15. List all states where you currently practice, the license/registration number, the issuance date, the of expiration and the percentage of your practice in each state:							
	LICENSE/REGISTRATION NUM	BER STATE	ISSUANCE DATE	EXPIRATION DATE	% OF PRACTICE IN STATE		
			Total r	must equal 100%			
	✓ Please attach a copy of the copy of	of each active licen	se/registration you he	old.			
16.	Are you a member of AA		,		YES □NO		
<u>Se</u>	ction B – COVERA	<u>GE INFORMA</u>	ΓΙΟΝ				
1.	Are you currently insured	?			PYES □NO		
	Please provide the followi for the past five years:	ng information reg	arding your professio	nal liability insurar	nce		
	INSURANCE COMPANY	DATES OF COVERAGE	CLAIMS-MADE OR OCCURRENCE	POLICY LIMITS	IF CLAIMS-MADE, WAS TAIL PURCHASED		
					DYES DNC		
					□YES □NO		
					□YES □NO		
	✓ Please provide a copy of the copy of	of your ourrent/eyr	iring Declarations Pag	ae chowing vour re			
	policy period and limit	•	illing Decidiations Pag	ge snowing your re	etroactive date,		
_							
3.	Desired Effective Date: When your application is application is received by date will be the day after	approved, your po NCMIC. If you cho					
4.	Are you requesting retroa						
5.	Desired Limits of Coverag	e ( <b>per incident/a</b> ç	gregate per policy	year):			
	□ \$1 million/\$3 million	-					
	□ \$500,000/\$1 million	_	e exceptions by state: Y limits available:		Y limits available:		
	□ \$250,000/\$750,000	□ \$1 million/\$3		□ \$1 million/			
	□ \$200,000/\$600,000 □ \$100,000/\$300,000	□ \$1 million/\$3		□ \$500,000/\$ □ \$250,000/\$	750,000		
	•	□ \$500,000/\$1.	5 million	□ \$200,000/\$ 	000,000		

56	ection C - PRACTICE INFORMATION		
1.	Have you discontinued any procedures within the past 5 years? □  ✓ If "yes," please describe:	∃YES	□NO
2.	Do you practice telemedicine?	 ∃YES	□NO
	✓ If "yes," please explain how a provider-patient relationship is established:		
	Do you have an active license/registration and recognition for telemedicine activities in each state?		
	Please list all states in which your patients reside:		
3.	On average, are your office hours less than 20 hours per week <u>including paperwork</u> ?		
Se	ection D – PROFESSIONAL EXPERIENCE		
1.	Have you ever been convicted of, pleaded guilty to, or pleaded no contest to any violation of a law or ordinance other than a minor traffic offense?	∃YES	□NO
2.	Have you been treated for alcoholism, mental illness or drug addiction?  ✓ If "yes," please attach a statement from your sponsor/treatment professional and provide your treatment completion date.	]YES	□NO
3.	Do you have any health problems (or any type of disability) which might affect your practice of naturopathic medicine?	]YES	□NO
4.	Have you ever been the subject of disciplinary proceedings or reprimanded by an administrative agency, hospital or professional association?	∃YES	□NO
5.	Have you ever been declined, canceled or refused issuance or renewal of malpractice insurance?	∃YES	□NO
	✓ If "yes," please provide a copy of the notice.		
6.	Has your professional/naturopathic license/registration ever been suspended, restricted, revoked or voluntarily surrendered, or has probation ever been invoked?	]YES	□NO
7.	Has any claim or suit for alleged sexual misconduct ever been brought against you?	∃YES	□NO
	IF YOU ANSWERED "YES" TO ANY QUESTIONS IN SECTION D, please provide copies of applicable court or board documents.		
Se	ection E – CLAIM INFORMATION		
	In the past 5 years, have you been involved, directly or indirectly, in a claim or suit arising out of the rendering or failure to render professional services?*		
2.	Other than the situations indicated in Question 1 above, are you aware of any of the following	<b>j</b> :	
	<ul> <li>Requests for patient records from a patient, family member, attorney or patient representative related to an adverse outcome or treatment of a patient?</li> <li>A letter from an attorney regarding your treatment of a patient?</li> </ul>		

C-	
56	ection E – CLAIM INFORMATION (continued)
	<ul> <li>A patient, family member or a patient representative's dissatisfaction with the outcome of a procedure, treatment or diagnosis?</li></ul>
	Any circumstances that might reasonably lead to a claim or suit, even if the claim or suit is without merit?□YES □N
3.	Have all circumstances listed in Question 2 above been reported to your current or prior insurance carrier?□YES □N
	✓ If "yes," please attach a current loss run for each carrier, as appropriate.
	✓ If "no," please explain why these circumstances were not reported:
	*For the purposes of this section the word claim is defined as any demand for damages, resolved or pending, regardless of the result, arising from your professional activity brought against you, any partner, associate, employee, or any professional corporation or partnership.
	If you answered "YES" to any of the above questions, provide details on a Past Claim/Incident Information Form.
Se	ection F – TREATMENT INFORMATION
	Please indicate the percentage of your practice time for each treatment noted below:
	Basic Naturopathic Practice (Botanical Medicine, Homeopathy, Nutritional
	& Lifestyle Counseling)
	Acupuncture (please complete Acupuncture Supplement)
	Chelation Therapy for treatment of heavy metal toxicity
	Oral
	Rectal
	IV
	Chinese Herbal Medicine
	Prolotherapy
	PRP
	Homeopathic solutions

IV/IM Vitamin and Mineral Therapy.....

Do you mix your own solutions?.....

Do you refer patients out who require extravasation?.....

Pain Management (please complete Pain Management Supplement)......

Do you treat using bioidentical HRT pellets?.....

Please describe:

Please list procedures: \_\_\_\_

☐YES ☐NO

□YES □NO

Section F – TREATMENT INFORMATION (continued)	
Testosterone Injections	%
Medical Marijuana	
Do you sell medical marijuana in your practice?	□YES □NO
If "yes," please explain:	
Other procedures not listed above:	%
Total (must equal 100%)	%
Section G – SIGNATURE REQUIRED	
By signing this application, I certify and attest that the statements, information, and answers provided and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, in and answers provided on this application to determine whether to accept this application for insurance application is accepted, to determine at what rate to insure.	formation, e and, if the
<b>New Hampshire residents:</b> By signing this application, I represent that the statements, information, and provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely statements, information, and answers provided on this application to determine whether to accept this insurance and, if the application is accepted, to determine at what rate to insure.	y upon the
Acceptance of the premium does not constitute approval of the application. By signing this application authorizes NCMIC to conduct any and all background investigations in support of this application of instances.	
For Residents of all States Except Colorado, Maine, Maryland, Pennsylvania, Washington and District of Any person who knowingly and with intent to defraud any insurance company or other person, files are for insurance containing any materially false information or conceals, for the purpose of misleading, in concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent in which may be a crime and may subject the person to criminal and civil penalties.	n application nformation
<b>Colorado:</b> It is unlawful to knowingly provide false, incomplete, or misleading facts or information to a company for the purpose of defrauding or attempting to defraud the company. Penalties may include fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance compaingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Agencies.	imprisonment, ny who know- ne purpose of payable from
<b>District of Columbia:</b> WARNING: It is a crime to provide false, or misleading information to an insurer of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition deny insurance benefits if false information materially related to a claim was provided by the applicant	, an insurer may
<b>Maine and Washington</b> : It is a crime to knowingly provide false, incomplete or misleading information company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a cinsurance benefits.	
<b>Maryland</b> : Any person who knowingly or willfully presents a false or fraudulent claim for payment of a or who knowingly or willfully presents false information in an application for insurance is guilty of a cresubject to fines and confinement in prison.	
<b>Pennsylvania</b> : Any person who knowingly and with intent to defraud any insurance company or other application for insurance or statement of claim containing any materially false information or conceals of misleading, information concerning any fact material thereto commits a fraudulent insurance act, wand subjects such person to criminal and civil penalties.	for the purpose
X	
SIGNATURE DATE	
X X	
AGENT SIGNATURE DATE	

Mail to:

**NCMIC Insurance Company** P.O. Box 9118 Des Moines, IA 50306

Scan and email to: Fax to: Scan and email to: submissions@ncmic.com

**Questions? Call toll free** 1-800-952-9935

The Naturopathic Malpractice Insurance Plan is offered through NCMIC Diversified Health RPG Assn. Coverage is underwritten by NCMIC Insurance Company.



## **Billing Information**

This Billing Information form must be completed and signed prior to policy issuance and valid payment received before coverage is in force.

1. Applicant's Name					
LAST		FIRST	M	IDDLE INITIAL	
2. Choose your billing frequency	: □ Annually	☐ Semi-Annually  (not available in CT)	☐ Quarterly (not available in CT)		ally
3. Select your payment method:	☐ Bank Acco	ount 🗆 Credit/Debit	Card		
<ul> <li>4. Would you like to have this precharged to this account on each approximately 30 days in advance.)</li> <li>If NO, the payment information</li> </ul>	h premium due	date? (You will receive	reminder notices	•	ES □NO
Please complete the requested pa	-	tion below.			
BANK ACCOUNT INFORMAT	ΓΙΟN:				
Bank Name:					
ABA/Routing Number:		Account N	lumber:		
Name (as it appears on the accou	ınt):				
Accountholder Address:		CITY		STATE	ZIP
CREDIT/DEBIT CARD INFO	RMATION:				
CardType: ☐ NCMIC MilesAway ☐ Discover®	® Credit Card	☐ MasterCard® ☐	VISA® □ Ame	erican Expres	SS®
Card Number:			Expires	s:/_	VR
Name (as it appears on card):					
Billing Address:		CITY		STATE	ZIP
DI EACE DEAD CICN AN	D DATE (6-		11- 1-)		
FOR PLEASE READ, SIGN AN For recurring payments through my bank as BANK ACCOUNT: I hereby request and authoremium due date via electronic debits, che draw shall be the same as if it were a check should my bank account change, it is my receptive to the same as if it were a check should my bank account change, it is my receptive to the same as if it were a check should my bank account change, it is my receptive to the same authorization of the same account of the	ccount or credit/delease NCMIC to dra cocks or drafts payab signed by me. This seponsibility to notive authorize NCMIC to will remain in effect s and submit charg y responsibility to n am the accounthol thorize NCMIC to delease.	bit card: ft my bank account to pay le to the order of NCMIC. I will remain in effect until fy NCMIC. charge my credit/debit ca until I notify NCMIC to cee es accordingly (except Mil otify NCMIC. der or have authorization raft this bank account or ch	my premium. Drafts agree that NCMIC's notify NCMIC to ceard to pay my premiuse recurring payme esAway, which renewase this bank accounts arge the credit/debi	rights in respectate recurring particular. Charges will nts. NCMIC will wis on a three-year ount or credit/det card listed abo	t to each yments.  occur on assume my ear basis).  bit card for a ve for the
<b>(</b>			X		
ACCOUNTHOLDER SIGNATURE			DATE		



## **Home-Based Office**

Complete this form ONLY if all or part of your practice is home-based.

1.	Name:	FIRST		MIDDLE INITIAL
2.	Are there separate entrances for your hom	e and office?		PYES □NO
3.	Is there a separate patient reception room	in your home office?		PYES □NO
4.	Do you have individual treatment rooms?			PYES □NO
5.	What equipment do you use for treatment	?		
6.	How many people do you have on staff?			
7.	Do you have general liability coverage for	your home-based office?		PYES □NO
8.	What percentage of your practice is based	out of your home?		%
X			X	
	SIGNATURE		DATE	
X	AGENT SIGNATURE		DATE	



## Past Claim/Incident Information

Complete this form ONLY if you have had professional liability or professional discipline incidents occur or claims brought against you. Please make copies of this form as needed (each claim/incident requires an individual form).

1.	Doctor's Name	LAST			
	5 11			MIDDLE INITIAL	
		LAST		MIDDLE INITIAL	
3.	Date of incident	from which claim or su	it resulted or is likely to result:		
4.	Allegations mad	e against you:			
5.	Explain, in detai	, the specifics of the inc	cident which led to the claim:		
6.	Did the incident	result in a claim agains	rt you?		
		complete questions 7-1			
7.	Date claim was	made against you:			
8.	Present status o	r disposition of claim in	icluding amount reserved or amount	of settlement, if any:	
0.	Trocont otatao o		iorading amount room to a amount	or contomont, it any.	
9.	Please provide t	he following informatio	on regarding where the claim was file	ed.	
	State:		County:		
	Court:		Court Claim No.:		
10.	. Is the claim ope	or closed?		□ Open □ Closed	
	If "CLOSED," ple	ease provide the followi	ing information:		
	Date claim close	d:	Loss Amount:		
11.	What insurance	company was/is involve	ed?:		
	Please attach los	s information from pre	vious insurance company at time of	claim.	
12	Name of doctors, hospitals, institutions or any other professionals, if any, involved in the claim or suit:				
	16				
	ir you need addi	tional space for claim ii	nformation, please include details o	n a separate sneet.	
	X			X	
	SIGNATURE			X	
	AGENT SIGNA	TURE		DATE	



## Request for Professional Entity Coverage

Please complete a separate request for each corporation/entity to be insured. All questions must be answered. If there is not enough space, please attach a separate sheet of paper with complete details including the question that you are addressing. Coverage will be effective only upon approval by NCMIC.

Section A – GENERAL INFORMATION							
Na	me:		FIRST		MIDDLE INIT	TAL	
NCMIC Policy Number:							
Ma	iling Address:	CITY		STATE	ZIP		
Practice Phone: ( ) Practice Fax: ( )							
	nail Address:Your email addres						
S	ection B – CORPORATE/ENT	ITY INFOR	MATION				
1.	Name of entity:						
2.	Practice Address:	CITY		STATE	ZIP		
3.	Date of Incorporation://	_ Federal	Tax ID No.:				
4. Do you have a website? □  ✓ If "yes," please list website address:					🗆 Yes		
5.	Are you the owner or the majority share	reholder of this	legal entity?		🗆 Yes	□ No	
6.	Do you have malpractice coverage for  ✓ If "yes," please attach a copy of that				🗆 Yes	□ No	
7.	Is the purpose of your professional ent If "no," please explain:				🗆 Yes	□ No	
8.	8. Are there other licensed professionals practicing in this entity/office other than yourself? Yes No If "yes," please provide the requested information for each licensed individual in your office.  IMPORTANT: All licensed professionals must have malpractice coverage with equal or greater limits of liability.						
Name Designation Insurance Company Limits of Liability						n Date	
$\vdash$							
	Please attach a de	eclarations page	for each individual lis	ted above			

<ol> <li>Are there other owners, officers and/or         If "yes," please provide the requested in         professional entity. IMPORTANT: Naturo         greater limits of liability. Coverage will be         policy. Please provide proof of coverage.</li> </ol>	formation for yourse pathic directors and o	elf and each officers must be i	er and/or director on the sured with NCMIC values	<b>of the</b> with equal or	
Name	Title	Professional	Relationship to Insured (if applicable)	% of Ownership	
		Designation	(п аррисавіе)	·	
Please attach a dec  Section C – SELECT YOUR COV	larations page for each	h individual liste	ed above.		
The following options for coverage are available – please check the coverage you desire:  Shared Limits (Not available in CT): This provides shared limits of liability coverage for the entity at no additional cost.  Separate Limits (Group Policy): This provides separate limits of liability coverage for the entity as well as the insureds listed on the Schedule of Insureds. The premium for this coverage will be 20% of the total undiscounted base premium for each insured listed on the Schedule of Insureds. Important Note: In order to qualify for this coverage, all naturopathic employees, officers, directors, and partners must be insured with NCMIC on a group policy.  Sole Practitioner (Only available in CT): This coverage provides shared limits of liability at no additional charge to a Naturopathic Doctor's professional entity, as long as the entity does not employ any other licensed health care providers.					
Section D – PLEASE READ, SIG	SN AND DATE				
By signing this application, I certify and attes	t that the statements,	information, and	d answers provided h	nerein are	

By signing this application, I certify and attest that the statements, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure.

**New Hampshire residents:** By signing this application, I represent that the statements, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure.

For Residents of all States Except Colorado, Maine, Maryland, Pennsylvania, Washington and District of Columbia: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

Colorado: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

### Section D - PLEASE READ, SIGN AND DATE (CONTINUED)

**District of Columbia:** WARNING: It is a crime to provide false, or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Maine and Washington: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**Maryland**: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**Pennsylvania:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

X		X	
	SIGNATURE	DATE	
X		X	
	AGENT SIGNATURE	DATE	_

#### Section E - RETURN THIS FORM

#### Mail to:

NCMIC Insurance Company P.O. Box 9118 Des Moines, IA 50306 Fax to: 1-800-996-2642

Scan and email to: submissions@ncmic.com Questions? Call toll free 1-800-952-9935