

What you need to know about NCMIC's Claims-Made Malpractice Insurance for Naturopathic Doctors

Claims-Made Coverage

Claims-Made Coverage: This type of policy provides coverage for claims that are made against you and reported in writing during the policy period or during an extended reporting period. Incidents that result in a claim must occur on or after the retroactive date of the policy and before the policy terminates. Upon termination of the policy, you have the option to purchase an Extended Reporting Endorsement or "Tail Coverage," which will allow claims to be reported for an indefinite period of time, as long as the incident occurred on or after the retroactive date and before termination of the policy. Note: the Extended Reporting Endorsement may not be available if your policy cancels for non-payment of premium.

Retroactive Date: The claims-made policy only covers incidents that occur on or after the policy's retroactive date. The retroactive date is stated on the declarations page and can be concurrent with the effective date of the policy or a date other than the effective date of the policy, upon which you and we agree coverage will be applicable. However, if you purchased an extended reporting endorsement from your current carrier, your prior policy was an occurrence policy or you have had a gap in coverage, the retroactive date will be concurrent with the effective date of the new claims-made policy.

Effective Date of Coverage

Upon approval of your application, your policy effective date may be no earlier than the day your completed application is received by NCMIC. If you choose to fax or email your application, the earliest effective date will be the day after it is received.

Professional Entity Coverage Options

- **Sole Practitioner:** This coverage provides shared limits of liability at no additional charge to a Naturopathic Doctor's professional entity, as long as the entity does not employ any other licensed health care providers.
- Separate Limits (Group Policy): This provides separate limits of liability coverage for the entity as well as the insureds listed on the Schedule of Insureds. The premium for this coverage will be 20% of the total undiscounted base premium for each insured listed on the Schedule of Insureds. Important Note: In order to qualify for this coverage, all naturopathic employees, officers, directors, and partners must be insured with NCMIC on a group policy.

Application Checklist

- ✓ Include a copy of your most recent declarations page from your previous carrier.
- ✓ Include a copy of all active licenses/registrations you hold.
- ✓ If coming from a previous carrier, the effective date of the policy must be on or after the cancellation date of your previous policy.

Please completely fill out all areas on the application.

If any areas do not apply, please state, "N/A."



Request for Claims-Made Malpractice Insurance for Naturopathic Doctors

To help with timely approval of your request for coverage, please complete all questions and provide any additional requested documentation as indicated. If information provided isn't complete, coverage approval may be delayed or rejected. If your answer to any question is "NONE" or "NOT APPLICABLE," please write "N/A."

Application number: _____

Section A – GENERAL INFORMATION 1. Name: _ LAST FIRST MIDDLE INITIAL 2. Designation(s) (N.D., LAc, D.C., etc.): 3. Last four digits of your Social Security Number: 4. Date of Birth: _____ / ____ / 5. Gender: 🗆 Male 🗆 Female 6. Name of Practice: This practice is a: \Box DBA (doing business as) \Box Legal Entity ✓ If "legal entity," please complete the Request for Professional Entity Coverage Application. 7. Name and address for each location at which you practice, affiliation and percentage of practice: % Practice Name: Address:___ □ Owner (*percent of ownership* ____%) □ Contract Worker □ Employee □ Tenant □ Medical director □ Home office* Practice Name:____ % Address: □ Owner *(percent of ownership %)* □ Contract Worker □ Employee □ Tenant □ Medical director □ Home office* % Practice Name: Address: □ Owner (*percent of ownership* ____%) □ Contract Worker □ Employee □ Tenant □ Medical director □ Home office* *If applicable, please provide details on the attached Home-Based Office Form. 8. Are you seeking coverage for your practice at all of the locations where you will practice?..... \Box YES \Box NO If "No," please explain: City State County Zip 10. Mailing/Billing Address: _____ City State Zip Street County 11. Office Phone: (_____) _____ Fax: (_____) _____ Home/Cell Phone: (_____) _____ _____ Website Address:_____ 12. Email Address: Your email address will never be sold. It will be used to send you important notices. 13. Name of institution where you received your naturopathic training:_____

Section A – GENERAL INFORMATION (continued)

14. Graduation Date: ____ / ___ Original License/Registration Date: ____ / ___ / ____
15. List all states where you currently practice, the license/registration number, the issuance date, the date

of expiration and the percentage	o or your pro			
LICENSE/REGISTRATION NUMBER	STATE	ISSUANCE DATE	EXPIRATION DATE	% OF PRACTICE IN STAT
		Tota	al must equal 100%	
✓ Please attach a copy of each	active licens	se/registration you	hold.	
Are you a member of AANP or y	our state na	turopathic associat	ion?	

Section B – COVERA	GE INFORMAT	FION				
1. Are you currently insured?	,					
Please provide the followin for the past five years:	ng information rega	arding your professior	al liability insuran	ce		
INSURANCE COMPANY	DATES OF COVERAGE	CLAIMS-MADE OR OCCURRENCE	POLICY LIMITS	IF CLAIMS-MADE, WAS TAIL PURCHASED?		
				UYES DNO		
				UYES DNO		
				UYES DNO		
 Please provide a copy of your current/expiring Declarations Page showing your retroactive date, policy period and limits of liability. Desired Effective Date://						
date will be the day after	-					
	4. Are you requesting retroactive coverage from NCMIC?□YES □NO Retroactive Date:/ (as evidenced on the current declarations page)					
5. Desired Limits of Coverage	e (per incident/ag	gregate per policy	year):			
 □ \$1 million/\$3 million □ \$500,000/\$1 million □ \$250,000/\$750,000 □ \$200,000/\$600,000 □ \$100,000/\$300,000 	• Colorado - ONL \$1 million/\$3	million NLY limits available: million	• Kansas - ONL\ □ \$1 million/\$ □ \$500,000/\$1 □ \$250,000/\$7 □ \$200,000/\$6	I million 750,000		

Section C – PRACTICE INFORMATION

1.	Have you discontinued any procedures within the past 5 years?
	✓ If "yes," please describe:
2.	Do you practice telemedicine?
	✓ If "yes," please explain how a provider-patient relationship is established:

Do you have an active license/registration and recognition for telemedicine activities	
in each state?□YES □N	NO

Please list all states in which your patients reside:

3. On average, are your office hours less than 20 hours per week <u>including paperwork</u>?...... □ YES □ NO a. Number of hours per week in direct professional work with patients: ______

b. Total number of patients you see weekly: _____

Section D – PROFESSIONAL EXPERIENCE

1.	Have you ever been convicted of, pleaded guilty to, or pleaded no contest to any violation of a law or ordinance other than a minor traffic offense?	
2.	 Have you been treated for alcoholism, mental illness or drug addiction? □YES ✓ If "yes," please attach a statement from your sponsor/treatment professional and provide your treatment completion date. 	□NO
3.	Do you have any health problems (or any type of disability) which might affect your practice of naturopathic medicine? IYES	□NO
4.	Have you ever been the subject of disciplinary proceedings or reprimanded by an administrative agency, hospital or professional association?	□NO
5.	Have you ever been declined, canceled or refused issuance or renewal of malpractice insurance?□YES ✔ If "yes," please provide a copy of the notice.	□NO
6.	Has your professional/naturopathic license/registration ever been suspended, restricted, revoked or voluntarily surrendered, or has probation ever been invoked?	□NO
7.	Has any claim or suit for alleged sexual misconduct ever been brought against you?DYES	□NO
	IF YOU ANSWERED "YES" TO ANY QUESTIONS IN SECTION D, please provide copies	

of applicable court or board documents.

Section E – CLAIM INFORMATION

 In the past 5 years, have you been involved, directly or indirectly, in a claim or suit arising out of the rendering or failure to render professional services?*□YES □NO ✓ If "yes," please indicate the number of each: Pending suits: Closed claims:
2. Other than the situations indicated in Question 1 above, are you aware of any of the following:
 Requests for patient records from a patient, family member, attorney or

Section E – CLAIM INFORMATION (continued)

	• A patient, family member or a patient representative's dissatisfaction with the outcome of a procedure, treatment or diagnosis?	🗆 YES	□NO
	 Any circumstances that might reasonably lead to a claim or suit, even if the claim or suit is without merit? 	🗆 YES	□NO
3.	Have all circumstances listed in Question 2 above been reported to your current or prior insurance carrier?	YES	□NO
	✓ If "yes," please attach a current loss run for each carrier, as appropriate.		
	✓ If "no," please explain why these circumstances were not reported:		

*For the purposes of this section the word claim is defined as any demand for damages, resolved or pending, regardless of the result, arising from your professional activity brought against you, any partner, associate, employee, or any professional corporation or partnership.

If you answered "YES" to any of the above questions, provide details on a Past Claim/Incident Information Form.

Section F – TREATMENT INFORMATION

I.	Please indicate the percentage of patient encounters you perform for each treatment note	ed below:
	Basic Naturopathic Practice (Botanical Medicine, Homeopathy, Nutritional & Lifestyle Counseling)	%
	Acupuncture (please complete Acupuncture Supplement)	
	Chelation Therapy for treatment of heavy metal toxicity	/0
	Oral	%
	Rectal	%
	IV	%
	Chinese Herbal Medicine	%
	Prolotherapy	
	PRP	%
	Homeopathic solutions	%
	Naturopathic Manipulation	
	Sclerotherapy for the treatment of spider veins	
	Midwifery, Obstetrical, Prenatal and/or Neonatal Care	%
	Please describe:	
	IV/IM Vitamin and Mineral Therapy	%
	Do you mix your own solutions?	□YES □NO
	Do you refer patients out who require extravasation?	□YES □NO
	Pain Management (please complete Pain Management Supplement)	%
	Please list procedures:	
	Trigger Point Injections	%
	Please describe solutions used:	
	Hormone Replacement Therapy	%
	Do you treat using bioidentical HRT pellets?	□YES □NO

Section F – TREATMENT INFORMATION (continued)	
Testosterone Injections	%
Medical Marijuana	%
Do you sell medical marijuana in your practice?	□YES □NO
If "yes," please explain:	
Other procedures not listed above:	%
Total (must equal 100%)	%
Section G – SIGNATURE REQUIRED	
By signing this application, I certify and attest that the statements, information, and answers provided	

and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided nerein are true and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure.

New Hampshire residents: By signing this application, I represent that the statements, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure.

Acceptance of the premium does not constitute approval of the application. By signing this application the applicant authorizes NCMIC to conduct any and all background investigations in support of this application of insurance.

For Residents of all States Except Colorado, Maine, Maryland, Pennsylvania, Washington and District of Columbia: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

Colorado: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

District of Columbia: WARNING: It is a crime to provide false, or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Maine and Washington: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Maryland: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Pennsylvania: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

SIGNATURE		X	
AGENT SIGNATURE		A	E
Mail to: NCMIC Insurance Company P.O. Box 9118	Fax to: 1-800-996-2642	Scan and email to: submissions@ncmic.com	Questions? Call toll free 1-800-952-9935

The Naturopathic Malpractice Insurance Plan is offered through NCMIC Diversified Health RPG Assn. Coverage is underwritten by NCMIC Insurance Company.

Des Moines, IA 50306



This Billing Information form must be completed and signed prior to policy issuance and valid payment received before coverage is in force.

1 A	/- NI						
i. Applicant	's Name		FIRST		MID	DLE INITIAL	
2. Choose y	our billing frequency:	□ Annually	□ Semi-Annual (not available in Cī		rterly able in CT)	CT only)	ually
3. Select yo	ur payment method:	Bank Acco	unt 🗆 Credit/De	ebit Card			
charged t approxima • If NO, t	 Would you like to have this premium payment and future premium payments automatically charged to this account on each premium due date? (You will receive reminder notices approximately 30 days in advance.)						
BANK ACC	COUNT INFORMAT	ION:					
Bank Name:	·						
ABA/Routing	g Number:		Accou	nt Number:			
Name (as it	appears on the accour	nt):					
Accounthold	der Address:		CITY			STATE	ZIP
CREDIT/D	EBIT CARD INFOR	RMATION:					
	□ NCMIC MilesAway® □ Discover®	Credit Card	□ MasterCard®	□ VISA®		ican Expre	
					Expires:		/
Card Numb	er: appears on card):						
Card Numb Name (as it	er: appears on card):						

PLEASE READ, SIGN AND DATE (for all payment methods)

For recurring payments through my bank account or credit/debit card:

<u>BANK ACCOUNT</u>: I hereby request and authorize NCMIC to draft my bank account to pay my premium. Drafts will occur on each premium due date via electronic debits, checks or drafts payable to the order of NCMIC. I agree that NCMIC's rights in respect to each draw shall be the same as if it were a check signed by me. This will remain in effect until I notify NCMIC to cease recurring payments. Should my bank account change, it is my responsibility to notify NCMIC.

<u>CREDIT/DEBIT CARD</u>: I hereby request and authorize NCMIC to charge my credit/debit card to pay my premium. Charges will occur on each premium due date. The authorization will remain in effect until I notify NCMIC to cease recurring payments. NCMIC will assume my credit/debit card renews on a two-year basis and submit charges accordingly (except MilesAway, which renews on a three-year basis). Should my credit/debit card change, it is my responsibility to notify NCMIC.

For one-time payment: I acknowledge that I am the accountholder or have authorization to use this bank account or credit/debit card for a one-time payment. I hereby request and authorize NCMIC to draft this bank account or charge the credit/debit card listed above for the current premium due. This authorization is only valid for the current premium due and does not apply to any future payments due.

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Complete this form ONLY if all or part of your practice is home-based.

1.	Name:		
	LAST	FIRST	MIDDLE INITIAL
2.	Are there separate entrances for your hom	e and office?	DYES DNO
3.	Is there a separate patient reception room	in your home office?	DYES DNO
4.	Do you have individual treatment rooms?		DYES DNO
5.	What equipment do you use for treatment	?	
6.	How many people do you have on staff?		
7.	Do you have general liability coverage for	your home-based office?	DYES DNO
8.	What percentage of your practice is based	out of your home?	%
X)	K
Х	SIGNATURE		DATE
	AGENT SIGNATURE		DATE



Past Claim/Incident Information

Complete this form ONLY if you have had professional liability or professional discipline incidents occur or claims brought against you. **Please make copies of this form as needed** (each claim/incident requires an individual form).

1.	Doctor's Name					
		LAST FIRST	MIDDLE INITIAL			
		LAST FIRST from which claim or suit resulted or is likely to result:	MIDDLE INITIAL			
4.	Allegations mat	le against you:				
5.	Explain, in detai	I, the specifics of the incident which led to the claim: _				
6	Did the incident					
ю.		result in a claim against you? complete questions 7-12.				
7.	-	made against you:				
		r disposition of claim including amount reserved or an	nount of settlement if any:			
0.		r disposition of claim including amount reserved of an				
9.	Please provide t	he following information regarding where the claim w	as filed.			
	State:	County:				
	Court:	Court Claim No.:_				
10.	Is the claim ope	n or closed?	🗆 Open 🛛 Closed			
	If "CLOSED," pla	ease provide the following information:				
	Date claim close	ed: Loss Amount:				
11.	What insurance	company was/is involved?:				
	Please attach loss information from previous insurance company at time of claim.					
12.	12. Name of doctors, hospitals, institutions or any other professionals, if any, involved in the claim or suit:					
	If you need additional space for claim information, please include details on a separate sheet.					
	Χ		X			
	SIGNATURE		X			
	AGENT SIGNA	TURE	DATE			



CT Request to Add the Employee Endorsement

Insurance Company

SECTION A – GENERAL INFORMATION						
Name:						
LAST FIRST MIDDLE INITIAL						
NCMIC Policy Number:						
Mailing Address:						
Mailing Address:						
CITY		STATE	ZIP			
Office Phone: ()	Fax: ()				
Home Phone: ()	Email A	ddress: Your email address will never be sold. It				
		Your email address will never be sold. In	t will be used to send you important notices.			
SECTION B – REQUE	ST TO ADD EMPL	OYEE COVERAGE				
☐ Yes, please add the Employee Endorsement to my policy listed above. I understand there is an additional charge of 10% of my basic premium to add coverage for my unlicensed ancillary staff and licensed massage therapists. This Endorsement will be effective on the day following receipt of this form by NCMIC.						
□ No , I do not want to add under my policy for any e		ent to my policy. I understand th	nere is no coverage			
SECTION C – PLEAS	E READ, SIGN ANI	D DATE				
l understand that unless and until th no coverage for my employees is in		surance Company electing in favor of tl	ne Employee Endorsement,			
Also, I have no knowledge of any cla any insurance carrier.	ims or incidents of potential ma	alpractice which may have occurred tha	t I have not yet reported to			
By signing this application, I certify and attest that the statements, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure.						
Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.						
X X						
SIGNATURE DATE						
X AGENT SIGNATURE DATE						
SECTION D – PLEASE READ, SIGN AND DATE						
Mail to: NCMIC Insurance Company P.O. Box 9118 Des Moines, IA 50306Fax to: 1-800-996-2642Scan and email to: submissions@ncmic.comQuestions? Call 1-800-952						
The Naturopathic Malpractice Insurance Plan is offered through NCMIC Diversified Health RPG Assn. Coverage is underwritten by NCMIC Insurance Company.						



Request for Professional Entity Coverage

Please complete a separate request for each corporation/entity to be insured. All questions must be answered. If there is not enough space, please attach a separate sheet of paper with complete details including the question that you are addressing. Coverage will be effective only upon approval by NCMIC.

S	Section A – GENERAL INFORMATION					
Name:						
LAST LAST NCMIC Policy Number:				FIRST		MIDDLE INITIAL
Mailing Address:		STREET	CITY		STATE	ZIP
Pra	actice Phone: ()		— Practice Fax: (_)	
Em	nail Address:	Vour om	ail addross will pover be sele	. It will be used to send you imp	ortant massages	
					ortant messages.	
S	ection B – CC	DRPORATE/	ENTITY INFO	RMATION		
1.	Name of entity:					
2.	Practice Address:	:				
		STREET	CITY		STATE	ZIP
3.	Date of Incorpora	ation:/	Feder	al Tax ID No.:		
4.	Do you have a w	ebsite?				🗆 Yes 🛛 No
	✓ If "yes," please	e list website ac	ddress:			
5.	Are you the own	er or the majori	ity shareholder of th	is legal entity?		□ Yes □ No
6.	Do you have mal	practice covera	ge for this entity un	der another policy?		□ Yes □ No
	✓ If "yes," please	e attach a copy	of that policy's decl	arations page.		
7.	Is the purpose of your professional entity naturopathic in nature?				🗆 Yes 🛛 No	
	lf "no," please ex	plain:				
8.	8. Are there other licensed professionals practicing in this entity/office other than yourself? 🗆 Yes 🛛 No					
	If "yes," please provide the requested information for each licensed individual in your office. IMPORTANT: All licensed professionals must have malpractice coverage with equal or greater limits of liability.					
_						
		Name	Designation	Insurance Company	Limits of Liability	Expiration Date

Please attach a declarations page for each individual listed above.

9. Are there other owners, officers and/or directors of the professional entity other than yourself?... \Box Yes \Box No If "yes," please provide the requested information for yourself and each officer and/or director of the professional entity. IMPORTANT: Naturopathic directors and officers must be insured with NCMIC with equal or greater limits of liability. Coverage will be added to only one policy, most often the professional entity president's policy. Please provide proof of coverage. Professional Relationship to Insured Title % of Ownership Name Designation (if applicable) Please attach a declarations page for each individual listed above. Section C – SELECT YOUR COVERAGE The following options for coverage are available – please check the coverage you desire: Shared Limits (Not available in CT): This provides shared limits of liability coverage for the entity at no additional cost. **Separate Limits (Group Policy):** This provides separate limits of liability coverage for the entity as well as the insureds listed on the Schedule of Insureds. The premium for this coverage will be 20% of the total undiscounted base premium for each insured listed on the Schedule of Insureds. Important Note: In order to qualify for this coverage, all naturopathic employees, officers, directors, and partners must be insured with NCMIC on a group policy. **Sole Practitioner (Only available in CT):** This coverage provides shared limits of liability at no additional charge to a Naturopathic Doctor's professional entity, as long as the entity does not employ any other licensed health care providers. Section D – PLEASE READ, SIGN AND DATE By signing this application, I certify and attest that the statements, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure. **New Hampshire residents:** By signing this application, I represent that the statements, information, and answers provided herein are true and accurate. I understand that NCMIC Insurance Company (NCMIC) shall rely upon the statements, information, and answers provided on this application to determine whether to accept this application for insurance and, if the application is accepted, to determine at what rate to insure. For Residents of all States Except Colorado, Maine, Maryland, Pennsylvania, Washington and District of Columbia: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties. **Colorado:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Section D – PLEASE READ, SIGN AND DATE (CONTINUED)

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X		X DATE DATE		
Section E – RETURN THIS FORM				
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